

**NOTICE OF CONCURRENT FIRST MEETINGS OF CREDITORS OF  
COMPANIES UNDER ADMINISTRATION**

**PF Group Holdings Pty Ltd (ACN 622 776 765) (Administrators Appointed)  
PF Management Holdings Pty Ltd (ACN 622 782 512) (Administrators Appointed)  
(the Companies)**

1. Andrew Scott, Adam Colley, Derrick Vickers and Stephen Longley of PricewaterhouseCoopers (**PwC**), One International Towers Sydney, Watermans Quay, Barangaroo, NSW 2000, were appointed joint and several Administrators of the Companies on 26 June 2024 pursuant to section 436C of the *Corporations Act 2001* (**Act**).
2. Notice is now given that concurrent meetings of the creditors of the Companies will be held at the offices of Panthera Finance Group, 555 Coronation Drive, Toowong QLD 4066 at 2:00 pm AEST on Monday 8 July 2024.
3. Videoconference facilities will also be available for creditors not wishing/able to attend in person – access details will be provided to creditors who register to attend virtually (see paragraph 9 below for details on how to notify the Administrators of your intention to attend virtually) closer to the date of the meeting.
4. The purpose of the meetings is to determine:
  - (a) whether to appoint a Committee of Inspection for each Company, and
  - (b) if so, who are to be the Committee's members.
5. At the meetings, creditors may also, by resolution:
  - (a) remove the joint and several Administrators from office, and
  - (b) appoint someone else as Administrator(s).
6. Only creditors (and their proxies or attorneys) are entitled to vote at meetings (whether in person or virtually). Section 75-85 of the *Insolvency Practice Rules (Corporations) 2016* (Cth) sets out the details of creditors' entitlement to vote at meetings (please see attachment).
7. In order to attend and vote at the meetings (whether in person or virtually), creditors will need to complete a proof of debt form and, where applicable, a proxy form. A proxy form must be completed where a corporate creditor is attending, or an individual creditor wants to appoint another person or attorney to act on their behalf at the meeting. An attorney of the creditor must show the instrument by which he or she is appointed to the Chairperson of the meeting, prior to the commencement of the meeting. A creditor may also choose to appoint the Chairperson to vote on their behalf.
8. Creditors wishing to attend (whether in person or virtually) and vote are advised that proof of debt and proxy forms must be submitted to the Administrators by post or email (preferred) by **4:00 pm AEST on Friday 5 July 2024**. Due to possible delays in the delivery of mail, we recommend sending these documents to the Administrators by email to [pfgroup@au.pwc.com](mailto:pfgroup@au.pwc.com).

9. For creditors who intend to attend the meeting virtually, you must also give us a written statement (email is preferred) to [pfgroup@au.pwc.com](mailto:pfgroup@au.pwc.com) of your intention to do so by 4:00pm AEST on 5 July 2024 setting out:

- (a) the name of the person and of the proxy or attorney (if any); and
- (b) an address to which notices to the person, proxy or attorney may be sent; and
- (c) a method by which the person, proxy or attorney may be contacted for the purposes of the meeting.

Dated this 28<sup>th</sup> day of June 2024



**Andrew Scott**  
Administrator

**Return completed form to the Administrators:**

By email: [pfgroup@au.pwc.com](mailto:pfgroup@au.pwc.com)

By post: c/- PricewaterhouseCoopers  
One International Towers Sydney  
Watermans Quay  
Barangaroo NSW 2000

## Attachment

### **Section 75-85 of the Insolvency Practice Rules (Corporations) sets out the entitlement to vote at meetings of creditors:**

- (1) A person other than a creditor (or the creditor's proxy or attorney) is not entitled to vote at a meeting of creditors.
- (2) Subject to subsections (3), (4) and (5), each creditor is entitled to vote and has one vote.
- (3) A person is not entitled to vote as a creditor at a meeting of creditors unless:
  - a. his or her debt or claim has been admitted wholly or in part by the external administrator; or
  - b. he or she has lodged, with the person presiding at the meeting, or with the person named in the notice convening the meeting as the person who may receive of the debt or claim:
    - i. those particulars; or
    - ii. if required—a formal proof of the debt or claim.
- (4) A creditor must not vote in respect of:
  - a. an unliquidated debt; or
  - b. a contingent debt; or
  - c. an unliquidated or a contingent claim; or
  - d. a debt the value of which is not established unless a just estimate of its value has been made.
- (5) A creditor must not vote in respect of a debt or a claim on or secured by a bill of exchange, a promissory note or any other negotiable instrument or security held by the creditor unless he or she is willing to do the following:
  - a. treat the liability to him or her on the instrument or security of a person covered by subsection (6) as a security in his or her hands;
  - b. estimate its value;
  - c. for the purposes of voting (but not for the purposes of dividend), to deduct it from his or her debt or claim.
- (6) A person is covered by this subsection if:
  - a. the person's liability is a debt or a claim on, or secured by, a bill of exchange, a promissory note or any other negotiable instrument or security held by the creditor; and
  - b. the person is either liable to the company directly, or may be liable to the company on the default of another person with respect to the liability; and
  - c. the person is not an insolvent under administration or a person against whom a winding up order is in force.