



17 November 2021

***To the creditors as addressed***

**PAS Group of Companies as per attached schedule (Appendix A)  
("the PAS Group")**

**Notice inviting formal proof of debt or claim**

The Deed Administrators are calling for creditors of the PAS Group to submit their formal proof of debt or claim (**Claim**) by **23 December 2021**. A notice inviting formal proof of debt or claim is attached to this letter (**Notice**).

For the purposes of administering the distribution fund (and pursuant to the powers granted to the Deed Administrators under the relevant Deeds of Company Arrangement), all Claims against the PAS Group companies have been novated to The PAS Group Distribution Company (Subject to Deed of Company Arrangement) (**Distribution Co**). As a result, the Notice has been issued by Distribution Co.

This letter details information relating to the following:

- Why are you receiving this letter?
- What do you need to do?
- What if you have already submitted a claim?
- What will happen after you submit your formal proof of debt or claim?
- What if you are owed money as the result of an agreement, circumstance or event that occurred after 29 May 2020?
- When will you be paid?
- Who should you contact if you have questions?

Additionally, the following are attached as Appendices:

- Appendix A – The PAS Group entities
- Appendix B – Bilingual Version of Letter

**Why are you receiving this letter?**

You are recorded as a creditor of the PAS Group. To enable the Deed Administrators to accurately calculate the return to creditors, we require all creditors to submit their Claims to us by **23 December 2021**.

If you are a **landlord creditor** of the PAS Group, you will receive an additional letter with further guidance about what to include in your Claim.

Our records indicate that all employees have been paid their employee entitlements in full and no claims remain outstanding. If you are an **employee creditor**, in this case, you do not need to do anything, since you have already been paid. If you believe that you have not been paid your entitlements in full, please follow the instructions provided in this letter.

**PricewaterhouseCoopers, ABN 52 780 433 757**  
2 Riverside Quay, SOUTHBANK VIC 3006,  
GPO Box 1331, MELBOURNE VIC 3001  
T: +61 3 8603 1000, F: +61 3 8603 1999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.

## What do you need to do?

Please follow these instructions to submit your Claim online.

Your Claim should include all debts or claims arising by an act of the PAS Group, or an agreement, circumstance or event that occurred **on or before 29 May 2020** (being the date voluntary administrators were appointed to the PAS Group).

Your forms will all be personalised with your details on record. If you have any queries, then please contact Link Market Services preferably via email at [pasgrouppltd@linkmarketservices.com.au](mailto:pasgrouppltd@linkmarketservices.com.au) or on +61 1300 794 682.

Before you start, please ensure you have:

- Details of your Claim, including which company in the PAS Group the Claim relates to and how much you are owed
- Supporting documents for your claim, such as invoices, delivery dockets and/or contracts

To submit your claim, please follow these steps:

1. Complete the 'Link Insolvency Solutions – Proof of Debt (POD) or claim form'. A link to the form is contained in the email you received containing this letter.  
The form is an interactive pdf document, so you can complete this electronically, or print and complete by hand.
2. Sign the form.  
If completing the form electronically, please insert your electronic signature where indicated.  
If completing the form by hand, please sign where indicated.
3. Attach your supporting documents. Please refer to the list of suitable documents on the form.
4. Email the completed, signed form and supporting documents to [pasgrouppltd@linkmarketservices.com.au](mailto:pasgrouppltd@linkmarketservices.com.au)
5. If you would prefer to mail the form and supporting documents, please send these to  
Link Market Services Limited  
PO Box 3184  
Rhodes NSW 2138

If you have any questions about how to complete the form, please contact us at [pasgrouppltd@linkmarketservices.com.au](mailto:pasgrouppltd@linkmarketservices.com.au) or +61 1300 794 682.

## What if you have already submitted a claim?

The claim you provided previously was for voting purposes at creditor meetings and is an informal proof of debt or claim. Now we are asking for formal evidence of your Claim.

## What will happen after you submit your formal proof of debt or claim?

After you submit your Claim by email, you will receive an automatic reply from Link Market Service to confirm that we have received your submission.

If your Claim is incomplete or your supporting documents are inadequate, we will contact you to update your claim. Please ensure your contact details are up to date by notifying us at [pasgrouppltd@linkmarketservices.com.au](mailto:pasgrouppltd@linkmarketservices.com.au).

## What if you are owed money as the result of an agreement, circumstance or event that occurred after 29 May 2020?

Please do not include in your Claim debts or claims arising by an act of the PAS Group, or an agreement, circumstance or event that occurred after 29 May 2020 (**Post-Appointment Claims**).

To determine who is responsible for satisfying a Post-Appointment Claim, we will need to consider the PAS Group company in respect of which the Post-Appointment Claim is made and the period to which

your claim relates. Please consider the following information to help you identify the relevant contact for your Post-Appointment Claims.

### **Administration and sale process summary**

The Deed Administrators were appointed as voluntary administrators of the PAS Group on 29 May 2020 and were in control of the PAS Group from that date, until the date various businesses in the PAS Group were sold. The Deed Administrators sold:

- the retail component of the PAS Group (**Retail**) under a share sale agreement to entities owned by Queens Lane Capital (**New Owners**). The New Owners assumed control of the Retail businesses effective from **1 February 2021**. A list of the companies to which the Retail sale applied is in Appendix A.
- the wholesale component of the PAS Group (**Wholesale**) under asset sale agreements to the New Owners. The New Owners assumed control of the Wholesale businesses effective from **1 December 2020**. A list of the companies to which the Wholesale sale applied is in Appendix A.
- the JETS business (**JETS**) to Seafolly Holdings Pty Ltd (Administrators Appointed) (**Seafolly**). Seafolly took control of JETS effective **7 August 2020**.

### **What if you are owed money as the result of an agreement, circumstance or event that occurred between 29 May 2020 and 31 January 2021 (Retail) / 30 November 2020 (Wholesale)?**

The New Owners assumed liability for purchase orders issued between **1 October 2020 and 31 January 2021**. The Deed Administrators are not liable for any liabilities or obligations relating to outstanding purchase orders issued during this period.

The New Owners have informed us that most of these orders have been fulfilled. If you believe you have any outstanding purchase orders issued during this period, please contact us urgently at [au\\_pas\\_creditors@pwc.com](mailto:au_pas_creditors@pwc.com). If we do not receive any communication from you regarding unfulfilled purchase orders by **23 December 2021**, we will conclude that all purchase order obligations have been fulfilled and that you accept that the New Owners of the business are responsible for any associated liabilities.

Our records show that all other valid invoices (other than for purchase orders issued between 1 October 2020 and 31 January 2021) relating to the period between 29 May 2020 and 31 January 2021 (Retail) / 30 November 2020 (Wholesale) have been paid and as such, creditors should not have any Post-Appointment Claims relating to this period.

If you believe you have any unpaid valid invoices for this period, please contact us urgently at [au\\_pas\\_creditors@pwc.com](mailto:au_pas_creditors@pwc.com). If we do not receive any communication from you in this regard by **23 December 2021**, we will conclude that all invoices have been paid and that you have no Post-Appointment Claims for this period.

**What if you are owed money as the result of an agreement, circumstance or event that occurred from 1 February 2021 (Retail) / 1 December 2020 (Wholesale)?**

All queries regarding invoices that relate to the period after 1 February 2021 (Retail) / 1 December 2020 (Wholesale) should be directed to your usual contact at the PAS Group. The Deed Administrators are not liable for goods purchased or services rendered by suppliers during this time.

**When will you be paid?**

The PAS Group had over 1,000 creditors, so while we will work through each Claim as quickly as possible, it will take some time for us to complete this process. As such, you may not receive notification of our decision regarding your Claim for some months.

At this stage we expect to pay the final dividend by June 2022, however timely submission of your Claim will assist us in making the distribution process more streamlined. We will contact you in due course once all Claims and other administration finalisation tasks have been completed.

We expect that the final dividend value will be approximately 60 cents in the dollar, subject to finalising all Claims and outstanding liabilities of the administration.

In addition to adjudicating on Claims, other key tasks that the Deed Administrators must complete before finalising the value and timing of the final creditor dividend include:

- Finalising all trading liabilities for the period between 29 May 2020 and 31 January 2021, including inventory purchase orders made on behalf of the new owners
- Finalising debtor collections owed to the PAS Group
- Determining the quantum of landlord contingent Claims. This is a complicated process involving assessment of future rental amounts lost due to early cessation of rental contracts.

We appreciate your patience as we work through each Claim.

**Who should you contact if you have questions?**

If your query relates to the process of submitting your Claim, please contact Link Market Services on +61 1300 794 682 or via email at [pasgrouppltd@linkmarketservices.com.au](mailto:pasgrouppltd@linkmarketservices.com.au).

Please note a bilingual version of this letter is attached at Appendix B.

Yours faithfully



**Martin Ford and Stephen Longley**  
Deed Administrators

Enc

## Appendix A – The PAS Group entities

### Retail businesses:

Company name	ACN	Sale date	Sale
The PAS Group Limited	169 477 463	1 February 2021	Retail
PASCO Group Pty Ltd	117 244 943	1 February 2021	Retail
PAS Finance Pty Ltd	169 478 291	1 February 2021	Retail
AFG Retail Pty Limited	133 613 251	1 February 2021	Retail
Chestnut Apparel Pty Limited	112 091 522	1 February 2021	Retail
PASCO Operations Pty Ltd	112 078 547	1 February 2021	Retail
Black Pepper Brands Pty Limited	112 065 559	1 February 2021	Retail
Review Australia Pty Limited	122 295 836	1 February 2021	Retail
The Capelle Group Pty Limited	121 867 641	1 February 2021	Retail
Fiorelli Licensing Pty Limited	122 295 827	1 February 2021	Retail
Metpas Pty Ltd	127 957 653	1 February 2021	Retail
The Hopkins Group Aust Pty Limited	119 023 273	1 February 2021	Retail
JETS Swimwear Pty Limited	068 819 581	7 August 2020	JETS
New DW Holdings Pty Ltd (Subject to Deed of Company Arrangement) <i>formerly known as Designworks Holdings Pty Limited</i>	113 900 057	1 December 2020	Wholesale
New DW Clothing Company Pty Limited (Subject to Deed of Company Arrangement) <i>formerly known as Designworks Clothing Company Pty Limited</i>	117 343 807	1 December 2020	Wholesale
World Brands Pty Ltd (Subject to Deed of Company Arrangement)	075 219 135	1 December 2020	Wholesale
New YT Holdings Pty Ltd (Subject to Deed of Company Arrangement) <i>formerly known as Yarra Trail Holdings Pty Limited</i>	110 901 561	1 December 2020	Wholesale
New YT Pty Ltd (Subject to Deed of Company Arrangement) <i>formerly known as Yarra Trail Pty Limited</i>	110 902 102	1 December 2020	Wholesale

### Entity not sold (Deed Administrators still appointed)

Company name	ACN
The PAS Group Distribution Company Pty Ltd (Subject to Deed of Company Arrangement) <i>formerly Bondi Bather Pty Limited</i>	620 985 864



## Appendix B – Bilingual Version of Letter

### 附件 B – 本函的翻译文本

2021 年11月17日

致相关债权人

附表 (附件A) 所列出的PAS 集团所属各公司 (“PAS 集团”)

本通知邀请贵方提供正式的债务证明 (**Notice inviting formal proof of debt or claim**)

本契约托管人特此恭请PAS集团的债权人在2021年12月23日前提交其正式的债务证明 (“债务证明”)。随函附上正式邀请提交债务证明的通知 (“通知”)。

为了对“待分配资金”进行管理 (并执行按照相关公司安排契约所授予契约托管人的权力), PAS 集团分配公司 (受公司安排契约制约) (简称“分配公司”) 已经如约接管针对 PAS 集团公司的所有债务。因此, 本通知由“分配公司”发放。

本报告详细介绍下列有关信息:

- 你为什么会收到这封信?
- 你需要做什么?
- 如果你已经提交了债务证明, 怎么办?
- 在你提交正式的债务证明后, 会发生什么?
- 如果你是由于2020年5月29日之后发生的协议、情况或事件而被欠款, 怎么办?
- 如果你是由于2020年5月29日至2021年1月31日 (零售) /2020年11月30日 (批发) 之间发生的协议、情况或事件而被欠款, 怎么办?
- 如果你由于从2021年2月1日 (零售) /2020年12月1日 (批发) 以后发生的协议、情况或事件而被欠款, 怎么办?
- 你什么时候会得到付款?
- 如果你有问题, 应该与谁联系?

此外, 以下内容请参见附件:

- 附件 A – PAS 集团各实体
- 附件 B – 本函的翻译文本

你为什么会收到这封信?

PricewaterhouseCoopers, ABN 52 780 433 757  
2 Riverside Quay, SOUTHBANK VIC 3006,  
GPO Box 1331, MELBOURNE VIC 3001  
T: +61 3 8603 1000, F: +61 3 8603 1999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.

根据记录，你是**PAS**集团的债权人。为使契约托管人能够准确计算对债权人的回报，我们要求所有债权人在**2021年12月23日**之前向我们提交其债务证明。

如果你是**PAS**集团的**房东债权人**，你还会收到另外一封信件，详细解释你所提出的债务证明应包括哪些内容。

我们的记录显示，所有雇员的权益已全额支付，没有任何尚未解决的债务。如果你是一个**雇员债权人**，在这种情况下，不需要做任何事情，因为你已经得到了支付。如果你认为你的权利尚未得到全额支付，请按照本信中提供的指示进行操作。

### 你需要做什么？

请按照如下指示上网递交你的债务证明。

你的债务证明应包括所有发生在**2020年5月29日**（即为**PAS**集团任命自愿托管人的日期）或之前由**PAS**集团的行为、协议、发生的情况或事件而引起的债务。

你的表格将填入已记录在案的贵方全部具体资料。如果你有任何疑问，请联系**Link Market Services** 机构，最好是电子邮件 [pasgroupltd@linkmarketservices.com.au](mailto:pasgroupltd@linkmarketservices.com.au) 或致电 +61 1300 794 682。

在开始之前，请确保你已经准备好：

- 债务的详细资料，包括与**PAS**集团的哪家公司有关，以及欠款金额
- 债务证明文件，如发票、交货单和/或合同

提交支付要求，请遵循以下步骤：

1. 填妥“**Link Insolvency Solutions – 债务证明 (POD)**”。在你收到的包含此信的电子邮件中有该表格的链接。  
该表格属于交互式PDF文件，所以可以通过电子方式填写，或者先打印然后手工填写。
2. 在表格上签名。  
如果以电子方式填写表格，请在标明的地方插入你的电子签名。  
如果用手填写，请在注明的地方签名。
3. 附上你的证明文件。请参阅表格上的文件清单。
4. 将已填妥并签名的表格和证明文件通过电邮发至[pasgroupltd@linkmarketservices.com.au](mailto:pasgroupltd@linkmarketservices.com.au)
5. 如果你希望以邮寄的方式发送表格和证明文件，请将这些文件寄至  
**Link Market Services Limited**  
PO Box 3184  
Rhodes NSW 2138

关于如何填写表格，如果你有任何疑问，请通过以下方式联系我们：  
[pasgroupltd@linkmarketservices.com.au](mailto:pasgroupltd@linkmarketservices.com.au) 或 +61 1300 794 682。

### 如果你已经提交了债务证明，怎么办？

你之前提供的债务证明是为了在债权人会议上进行投票，是一种非正式的债务证明。现在，我们要求你提供正式的债务证明文件。

## 在你提交正式的债务证明后，会发生什么？

在通过电子邮件提交**债务证明**后，你会收到**Link Market Service**的自动回复，确认我们已经收到你提交的证明。

如果你的证明不完整或证明文件不充分，我们会与你联系。请一定通过电邮告知我们你的最新联系方式 [pasgrouppltd@linkmarketservices.com.au](mailto:pasgrouppltd@linkmarketservices.com.au)。

## 如果你因**2020年5月29日**之后发生的协议、情况或事件而被欠款，怎么办？

在债务证明中，请**不要**包括**2020年5月29日**之后因**PAS集团**的行为或发生的协议、情况或事件而产生的债务（**任命后的债务**）。

为了确定谁有责任满足任命后产生的债务，我们需要考虑所涉及的是**PAS集团**的哪一家公司以及你的债务所涉及的时期。请参考以下信息，以帮助你确定相关联系人。

### 托管和出售过程摘要

在**2020年5月29日**，契约托管人被任命为**PAS集团**的自愿托管人，并从该日起控制**PAS集团**，直至**PAS集团**的各项业务被出售之日。契约托管人已经出售了：

- 根据股权出售协议，将**PAS集团**的零售部分（**零售**）出售给**Queens Lane Capital**（**新业主**）所拥有的实体。新业主从**2021年2月1日**起对零售业务进行控制。适用于零售业出售的公司名单请见附件**A**。
- 根据资产出售协议，将**PAS集团**的批发部分（**批发**）出售给新业主。新业主从**2020年12月1日**起接管了对批发业务的控制权。适用于批发业务的公司名单见附件**A**。
- 将**JETS业务**（**JETS**）转让给**Seafolly Holdings Pty Ltd**（已指定托管人）（**Seafolly**）。**Seafolly**对**JETS**的控制权于**2020年8月7日**起生效。

## 如果你因**2020年5月29日至2021年1月31日（零售）/2020年11月30日（批发）**之间发生的协议、情况或事件而被欠款，怎么办？

新业主对**2020年10月1日至2021年1月31日**期间发出的采购订单承担责任。契约托管人对在此期间发出的未完成的采购订单不承担任何责任或义务。

新业主通知我们，这些订单大部分已经完成。如果你认为在此期间发出的任何采购订单尚未完成，请紧急联系我们：[au\\_pas\\_creditors@pwc.com](mailto:au_pas_creditors@pwc.com)。如果我们在**2021年12月23日**之前没有收到你关于未履行的采购订单的任何通信，我们将得出结论，即所有的采购订单义务已经履行，并且你接受该企业的新业主对任何相关责任负责。

我们的记录显示，（**2020年10月1日至2021年1月31日**期间发出的采购订单除外）在**2020年5月29日至2021年1月31日（零售）/2020年11月30日（批发）**期间有关的所有其它有效发票已经支付，因此，债权人不应该还有任何与此期间有关的债务。

如果你认为这一时期尚有任何未支付的有效发票，请紧急联系我们：[au\\_pas\\_creditors@pwc.com](mailto:au_pas_creditors@pwc.com)。如果我们在**2021年12月23日**之前没有收到你在这方面的任何通信，我们将得出结论，所有的发票都已支付，你在这一时期没有债务。

**如果你因为从2021年2月1日（零售）/2020年12月1日（批发）以后发生的协议、情况或事件而被欠款，怎么办？**

所有与2021年2月1日（零售）/2020年12月1日（批发）之后的发票有关的询问，应直接向你在PAS集团的常用联系人提出。契约托管人对供应商在这段时间内购买的货物或提供的服务不承担任何责任。

**你什么时候会得到付款？**

PAS集团有超过1,000名债权人，因此，虽然我们会尽快处理每一项债务，我们需要一些时间来完成这项工作。因此，你可能在几个月内不会收到我们关于如果处置你的债务的通知。

在这个阶段，我们期望在2022年6月前支付最后的资金分配，但是如果你能够及时提交债务证明，这将有助于我们简化分配过程。一旦我们完成所有的债务处理工作和其他托管工作，我们将在适当的时候与你联系。

我们预计，最终的资金分配价值将约为每澳元可得到60澳分，但这将取决于最终对所有债务要求和与托管相关的未偿债务的处置。

除了对债务进行裁决外，契约托管人在最终确定债权人资金分配的价值和时间之前必须完成下列关键任务：

- 最终确定2020年5月29日至2021年1月31日期间的所有交易负债，包括代表新业主发出的库存采购订单
- 最终确定欠PAS集团的债务人的收款情况
- 确定对房东的欠款金额。这是一个复杂的过程，涉及评估因提前停止租赁合同而损失的未來租金金额。

对于贵方能够耐心等待我们处理每项债务，我们表示感谢。

**如果你有问题，应该与谁联系？**

如果你的疑问与提交债务证明有关，请致电+61 1300 794 682或发电子邮件联系Link Market Services 机构：[pasgrouppltd@linkmarketservices.com.au](mailto:pasgrouppltd@linkmarketservices.com.au)。

如果你还需要翻译其他文件，请与我们联系。

谨启

**Martin Ford 和 Stephen Longley**  
契约托管人 (Deed Administrators)

详见附件。

## 附件 A – PAS 集团各实体

### 零售业务：

公司名称	公司代码ACN	出售日期	销售
The PAS Group Limited	169 477 463	2021年2月1日	零售
PASCO Group Pty Ltd	117 244 943	2021年2月1日	零售
PAS Finance Pty Ltd	169 478 291	2021年2月1日	零售
AFG Retail Pty Limited	133 613 251	2021年2月1日	零售
Chestnut Apparel Pty Limited	112 091 522	2021年2月1日	零售
PASCO Operations Pty Ltd	112 078 547	2021年2月1日	零售
Black Pepper Brands Pty Limited	112 065 559	2021年2月1日	零售
Review Australia Pty Limited	122 295 836	2021年2月1日	零售
The Capelle Group Pty Limited	121 867 641	2021年2月1日	零售
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Metpas Pty Ltd	127 957 653	2021年2月1日	零售
The Hopkins Group Aust Pty Limited	119 023 273	2021年2月1日	零售
JETS Swimwear Pty Limited	068 819 581	2020年8月7日	JETS
New DW Holdings Pty Ltd (受公司安排契约制约) 曾用名 <i>Designworks Holdings Pty Limited</i>	113 900 057	2020年12月1日	批发
New DW Clothing Company Pty Limited (受公司安排契约制约) 曾用名 <i>Designworks Clothing Company Pty Limited</i>	117 343 807	2020年12月1日	批发
World Brands Pty Ltd (受公司安排契约制约)	075 219 135	2020年12月1日	批发
New YT Holdings Pty Ltd (受公司安排契约制约) 曾用名 <i>Yarra Trail Holdings Pty Limited</i>	110 901 561	2020年12月1日	批发
New YT Pty Ltd (受公司安排契约制约) 曾用名 <i>Yarra Trail Pty Limited</i>	110 902 102	2020年12月1日	批发

### 尚未出售实体（仍然指派有契约托管人）

公司名称	公司代码ACN
The PAS Group Distribution Company Pty Ltd (受公司安排契约制约) 曾用名 <i>Bondi Bather Pty Limited</i>	620 985 864

**PricewaterhouseCoopers, ABN 52 780 433 757**  
 2 Riverside Quay, SOUTHBANK VIC 3006,  
 GPO Box 1331, MELBOURNE VIC 3001  
 T: +61 3 8603 1000, F: +61 3 8603 1999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.

***Corporations Act (2001)***

**NOTICE INVITING FORMAL PROOF OF DEBT OR CLAIM**

**THE PAS GROUP DISTRIBUTION COMPANY PTY LTD  
(SUBJECT TO DEED OF COMPANY ARRANGEMENT)  
ACN 620 985 864 (the Company)**

**NOTICE UNDER CLAUSE 17.1 OF THE COMPANY'S DEED OF COMPANY ARRANGEMENT**

Take notice that creditors of the Company, whose debts or claims have not already been admitted, are required on or before **23 December 2021** to prove their debts or claims and to establish any title they may have to priority by delivering or sending through the post to us at our address, a Formal Proof of Debt or Claim in accordance with the instructions provided to creditors containing their respective debts or claims. If they do not they may be excluded from:

- (a) having their claim admitted and proved in accordance with the Company's Deed of Company Arrangement;
- (b) objecting to any distribution made before their debts or claims are proved or their priority is established.

Form of proof is contained in the email you received from Link Market Services containing this notice or by contacting me at the contact details listed below.

DATED this 17th day of November 2021.



Martin Ford and Stephen Longley  
Deed Administrators

PricewaterhouseCoopers  
2 Riverside Quay  
SOUTHBANK VIC 3006  
Telephone: (03) 8603 1000  
Email: [au\\_pas\\_creditors@pwc.com](mailto:au_pas_creditors@pwc.com)



## FORM 535

HRN: 9999999999

Corporations Act 2001 Subregulation 5.6.49(2)

### FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

To the Deed Administrator of The PAS Group Distribution Company Pty Ltd (formerly Bondi Bather Pty Limited) (Subject to Deed of Company Arrangement) (the **Company**).

I am an employee of the indebted company

I am a creditor

I am a secured creditor

I am a landlord	<p>If you ticked "I am a landlord", please insert the claim type number against this box. <b>Please see Schedule B for the Type Descriptions.</b></p> <p>If you are making a claim of more than one type, you must copy and provide a POD form for each claim. You are required to provide supporting documentation as outlined in the letter to landlords.</p>
-----------------	---

#### INDEBTED COMPANY DETAILS – REFER ATTACHED SCHEDULE OF COMPANIES

Please insert the company number you have a claim against in this box (refer to attached schedule):

Failure to do so would mean that your submission cannot be processed.

If you are a creditor of more than one Indebted Company, you **must copy** and provide a POD form for each company. **The indebted amount must be completed.**

- This is to state that the Company was on 29 May 2020, and still is, justly and truly indebted to

Name of **Creditor**

Address of **Creditor**

Total indebted amount (this must be completed): <b>A\$</b>
---

Particulars of the debt are:

Date	Consideration <sup>(1)</sup>	Amount \$ (incl GST)	GST in Total \$	Remarks <sup>(2)</sup>

- To my knowledge or belief the Creditor has not, nor has any person by the Creditor's order, had or received any satisfaction or security for the sum of or any part of it except for the following:<sup>(3)</sup>

Date	Drawer	Acceptor	Amount \$	Due Date

**\*3A** I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, remains unpaid and unsatisfied.

**\*3B** I am the creditor's agent authorised in writing to make this settlement in writing. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, remains unpaid and unsatisfied.

**I have attached the following documents (tick as many as appropriate):**

Invoices	Judgement from Court	Orders from company	Guarantee from company	Other documents
Monthly Statements	Letters of Demand	Statutory Demand	Credit Application	Creditor's authority letter

Signature:

--

Phone:

Print Name:

Email

Date:

/	/
---	---

\*Items 3A & 3B - delete both if the Creditor is a natural personal and this proof is made by the Creditor personally. In other cases, if, for example you are the director of a corporate Creditor or a solicitor or accountant of the Creditor, you sign this form as the Creditor's authorised agent (delete item 3A). If you are an authorised employee of the Creditor (credit manager etc), delete item 3B.

1 State how the debt arose.

2 Include details of voucher substantiating payment.

3 Insert particulars of all securities held. If the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, show them in a schedule in the following form.

## SCHEDULE A OF COMPANIES

Company Number	Company name	ACN
1	The PAS Group Limited	169 477 463
2	PASCO Group Pty Ltd	117 244 943
3	PAS Finance Pty Ltd	169 478 291
4	AFG Retail Pty Limited	133 613 251
5	Chestnut Apparel Pty Limited	112 091 522
6	PASCO Operations Pty Ltd	112 078 547
7	Black Pepper Brands Pty Limited	112 065 559
8	Review Australia Pty Limited	122 295 836
9	The Capelle Group Pty Limited	121 867 641
10	Fiorelli Licensing Pty Limited	122 295 827
11	Metpas Pty Ltd	127 957 653
12	The Hopkins Group Aust Pty Limited	119 023 273
13	JETS Swimwear Pty Limited	068 819 581
14	Designworks Holdings Pty Limited (Subject to Deed of Company Arrangement)	113 900 057
15	Designworks Clothing Company Pty Limited (Subject to Deed of Company Arrangement)	117 343 807
16	World Brands Pty Ltd (Subject to Deed of Company Arrangement)	075 219 135
17	Yarra Trail Holdings Pty Limited (Subject to Deed of Company Arrangement)	110 901 561
18	Yarra Trail Pty Limited (Subject to Deed of Company Arrangement)	110 902 102
19	The PAS Group Distribution Company Pty Ltd (formerly Bondi Bather Pty Limited) (Subject to Deed of Company Arrangement)	620 985 864

## SCHEDULE B

### ***Schedule of landlord claims (4 types):***

Type 1. Amounts that accrued prior to 29 May 2020 (**Pre-appointment Period**)

Type 2. Amounts that accrued during the period 29 May 2020 to the earlier of:

-31 January 2021;

-the date on which the Deed Administrators issued a notice of intention not to exercise property rights (**Exit Date**); and

-the lease expiry date,

Type 3. If the lease was not taken over by the New Owners, a claim from net lost rent (and other amounts) from the earlier of:

-1 February 2021; and

-the Exit Date, to the lease expiry date (**Non-assigned Lease Period**)

Type 4. If the lease was taken over by the New Owners, a claim for net shortfall in rent if a new agreement was negotiated which was less favourable than the existing lease (**Assigned Lease Period**)

### ***Documentation required:***

- For the Pre-appointment Period, please provide copies of the relevant invoices and contract to support your Claim.
- If you are making a Claim for amounts that accrued (and were unpaid) during the Administration Period, please provide evidence of any shortfall owing and copies of agreements with the Deed Administrators (if applicable).
- If you are making a Claim for the Non-assigned Lease Period, please provide evidence of the rental amounts lost and a copy of the contract stipulating the lease expiry date. You should deduct from your Claim any rental amounts that you received during the Non-assigned Lease period, whether via a new rental agreement or short-term rentals. Please provide evidence of same.
- If you are making a Claim for the Assigned Lease Period, please provide a copy of the new lease agreement.

# Vendor Creation Form

<b>Company Name</b>	Click or tap here to enter text.		
<b>ABN/ACN</b>	Click or tap here to enter text.		
<b>VENDOR TO COMPLETE</b>			
<ul style="list-style-type: none"> <li>Please complete and return this Form with supporting documents</li> <li>Payment cannot be made unless all fields are complete</li> </ul>			
Vendor Business / Company Name	Click or tap here to enter text.	Nature of trading activity of Vendor (e.g. transport)	Click or tap here to enter text.
<b>PHYSICAL ADDRESS</b>		<b>POSTAL ADDRESS</b> (Leave blank if same as physical address)	
Street Name and No.	Click or tap here to enter text.	Street Name and No. / P.O Box No.	Click or tap here to enter text.
Town/Suburb	Click or tap here to enter text.	Town/Suburb	Click or tap here to enter text.
Post Code	Click or tap here to enter text.	Post Code	Click or tap here to enter text.
State / Country	Click or tap here to enter text.	State / Country	Click or tap here to enter text.
<b>CONTACTS</b>			
Company Phone No.	Click or tap here to enter text.	Fax No. (for Purchase)	Click or tap here to enter text.
Primary Contact Name (1)	Click or tap here to enter text.	Alternative Contact Name (2)	Click or tap here to enter text.
Mobile No (1)	Click or tap here to enter text.	Mobile No (2)	Click or tap here to enter text.
Email (for Purchase Orders and general procurement)	Click or tap here to enter text.	Email (for Purchase Orders and general procurement)	Click or tap here to enter text.
Email	For initial confirmation of Vendor account details and all general correspondence. Must be different to above email addresses.		
<b>COMPANY INFORMATION</b>			
Vendor ABN	Click or tap here to enter text.	GST Registered	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>BANK DETAILS</b>			
Account Name	Click or tap here to enter text.	Bank No. (BSB)	Click or tap here to enter text.
Bank A/c Number	Click or tap here to enter text.	Bank Name	Click or tap here to enter text.
Branch Address	Click or tap here to enter text.		
<b>EVIDENCE</b>	<p><b>Please provide documentary evidence to substantiate the:</b></p> <p>1. <b>Bank Account details</b> (may be one of the following):</p> <p><input type="checkbox"/> copy of your pre-printed bank deposit slip</p> <p><input type="checkbox"/> copy of the top portion of your bank statement</p> <p><input type="checkbox"/> letter from your bank confirming the details</p> <p>2. <b>Company/Business physical address</b></p> <p>(can be letterhead or included on the documents proving Bank Account details outlined in 1 above)</p> <p>(Bank Account Name and Business Name must be identical — otherwise Company/Business Name Registration required)</p>		
<b>Vendor Representation:</b>	<b>I confirm on behalf of the vendor that the information provided in this form (including supporting documents) is correct.</b>		
<b>Name of Person making representation:</b>	Click or tap here to enter text.	<b>Position/Title</b>	Click or tap here to enter text.
<b>Signature:</b>		<b>Date:</b>	Click or tap to enter a date.

HRN

**Thank you for taking the time to complete this form and please attach the supporting documents.**

FOR OFFICE USE ONLY			
<b>PwC employee who verified this form and bank account evidence (Name and Signature):</b>	Click or tap here to enter text.	<b>Date:</b>	Click or tap to enter a date.
<b>Manager/Director authorising this form (Name and Signature):</b>	Click or tap here to enter text.	<b>Date:</b>	Click or tap to enter a date.
<b>Complete the next section where a payment &gt;\$20,000 is being made to the vendor's bank account detailed overleaf for the first time.</b>			
<b>Telephone verification of the vendor's bank details completed by (Name* and Signature):</b>	Click or tap here to enter text.	<b>Date:</b>	Click or tap to enter a date.
<p>*Please note, where telephone verification of the vendor's bank account is required:</p> <ul style="list-style-type: none"> <li>• This cannot be completed by the same PwC employee who verified this form and accompanying evidence</li> <li>• A detailed file note of the conversation with the vendor's representative must be attached to this form.</li> </ul>			



The PAS Group Ltd and Associated Entities  
(Subject to Deed of Company Arrangement)

C/- Link Market Services Limited

PO BOX 3184

Rhodes NSW 2138 Australia

Telephone: +61 1300 794 682

Client Code: PASY

Email: pasgrouppltd@linkmarketservices.com.au

**A****HOLDER DETAILS**

Holder Reference Number (HRN)

**I**

Title

**E S T**

Given Name(s)

Last Name

**B****SUPPORTING DOCUMENTATION**

It is mandatory to provide 100 point identification originally certified documents per beneficial holder (see Proof of Identity Form) to Link Market Services at PO Box 3184, Rhodes NSW 2138.

I have also attached the following documents to support my claim (e.g. A certified copy of Probate, A certified copy of Death Certificate, A certified copy of Will, Ownership certificate, statements etc). Please name the supporting information below:

**C****BENEFICIARY(S) DETAILS (Please use CAPITAL LETTERS)**

Title

Given Name(s) or Company Name

Last Name

Account Designation (if desired, eg &lt;John Smith A/C&gt;)

PO Box/RMB/Locked Bag/Care of (c/-)/Property name/Building name (if applicable)

Unit Number/Level

Street Number

Street Name

Suburb/Town

Country (if not Australia)

State

Post Code

Email Address

BSB

Account Number

**D****SIGN HERE**

The Executor(s)/Administrator(s) of the deceased whose details are written above, transfers the amount shown above to the Beneficiary(s) and states to the Beneficiary(s) and the Liquidator that they are the legal representatives of the deceased's estate who are authorised and entitled to transfer them to the Beneficiary(s).

**All Executor(s)/Administrator(s) must sign**

Executor 1/Administrator

Executor 2/Administrator

Executor 3/Administrator

**All Beneficiary(s) must sign**

Beneficiary 1

Beneficiary 2

Beneficiary 3

Sole Director and Sole Company Secretary/  
Director (delete one)

Director/Company Secretary (delete one)

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# How to complete the Deceased Estate Transfer Form

**Note:** The original transfer form needs to be posted to Link. Fax/Email/Photocopies cannot be accepted as original signatures are required to be sighted.

## A. Deceased Estate Details

### Deceased's Investor ID

Your Investor ID and Account ID can be found in previous investor statements issued by LM Investment Management Pty Ltd as Trustee of the LM MPF or alternatively this information can be found in your Unitholding Summary which was sent to Unitholders on [DATE].

### Full registered name(s) of the deceased

Enter the given and last name of the deceased as shown on holder documents.

## B. Supporting Documentation

Is a copy of the original document **certified as a correct copy** by a person who in the jurisdiction of certification has the power to witness and certify a document. Any form or document that does not meet the company or trust's requirements will be returned. *The certification signature must be original, we must receive supporting documentation for EACH beneficiary.*

## C. Beneficiary Details

### Full name(s) of Beneficiary(s)

Enter the given and last names of the individual(s)/Trustee(s) or Company/Corporation acquiring the securities through this transfer. There is a maximum of two joint holders. Securities cannot be registered in an unincorporated trading name/business or in the name of a trust, a superannuation fund, a minor, or an estate or deceased person's name.

### Beneficiary's Investor ID

Your new investor ID will be provided once we have processed your form.

### Full postal address of Beneficiary(s)

Insert full address including the postcode. Only one address may be recorded, irrespective of the number of Beneficiaries.

## D. Sign Here

**Executor(s)/Administrator(s) and Beneficiary(s) Signatures and the Dates MUST be signed, and circle capacity under signatures**

- |    |                                       |   |
|----|---------------------------------------|---|
| a) | Executor(s)/<br>Administrator(s)      | When the holding is in the name of an estate, all executor(s)/administrator(s) are required to sign. Probate requirements must also be complied with.   |
| b) | Power of attorney of a<br>Beneficiary | To sign as power of attorney (POA), you must have already lodged the Power Of Attorney with the registry or alternatively attach a certified photocopy of the Power of Attorney to this form. |
| c) | Companies                             | Two Directors OR a Director and Secretary OR Sole Director and Sole Company Secretary. Please ensure you sign in the appropriate boxes and circle your capacity.                              |

**Note:** Copies of documents forwarded must be **certified as a correct copy** by a person who in the jurisdiction of certification has the power to witness and certify a document. Any form or document that does not meet the company or trust's requirements will be returned without processing.

**Note:** If multiple accounts are held by one investor, one transfer form must be completed for each account to be transferred.



The PAS Group Ltd and Associated Entities  
(Subject to Deed of Company Arrangement)  
C/- Link Market Services Limited  
PO BOX 3184  
Rhodes NSW 2138 Australia  
Telephone: +61 1300 794 682  
Client Code: PASY  
Email: pasgrouppltd@linkmarketservices.com.au



HRN: 999999999999

Please use a BLACK pen. Print CAPITAL letters inside the shaded areas.

A B C

1 2 3

**A**

## ELECTRONIC COMMUNICATIONS

By providing your email address below you authorize that all future communication to you will be provided by email, except where the communication provides account specific information (ie. statements, distribution advice etc).

Email Address:

**B**

## ADDRESS CHANGE NOTIFICATION

Please complete the 'New Address Details' below if you wish to change your registered address.

**We require proof of identity/supporting documents to be provided with this request. Please refer to the Proof of Identity Information Form for further details.**

Link Market Services Limited reserves the right to format the address in accordance with Australia Post address standards.

### New Address Details

PO Box/RMB/Locked Bag/Care of (c/-)/Property name/Building name (if applicable)

Unit Number/Level

Street Number

Street Name




Suburb/Town

State

Post Code




Country

**C**

## SIGNATURE(S) OF HOLDER(S) – THIS MUST BE COMPLETED

Holder 1 (Individual)

Joint Holder 2 (Individual)

Joint Holder 3 (Individual)




Sole Director and Sole Company Secretary/Director (delete one)

Director/Company Secretary (delete one)

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Signing Instructions:** This form should be signed by the holder. If a joint holding, all holders should sign. If signed by the holder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the *Corporations Act 2001* (Cth) (or for New Zealand companies, the *Companies Act 1993*).

**Personal Information Collection Notification Statement:** Link Group advises that personal information it holds about you (including your name, address, date of birth and details of the financial assets) is collected by Link Group organisations to administer your records. Some or all of your personal information may be disclosed to contracted third parties, or related Link Group companies in Australia and overseas. Your information may also be disclosed to Australian government agencies, law enforcement agencies and regulators, or as required under other Australian law, contract, and court or tribunal order. For further details about our personal information handling practices, including how you may access and correct your personal information and raise privacy concerns, visit our website at [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au) for a copy of the Link Group condensed privacy statement, or contact us by phone on +61 1800 502 355 (free call within Australia) 9am–5pm (Sydney time) Monday to Friday (excluding public holidays) to request a copy of our complete privacy policy.

\* A holder is defined as a creditor, member, debentureholder, noteholder, securityholder or employee.

**PASY ADD125**

