



26 September 2024

**To the creditor as addressed**

Dear Sir / Madam,

**Melbourne Rebels Rugby Union Pty Ltd  
(Subject to Deed of Company Arrangement) (the Company)  
ACN 140 597 066**

We refer to previous correspondence regarding the Company.

**Notice of Intention to Declare a Dividend**

We are pleased to advise that we are in a position to declare a dividend to non-priority unsecured creditors (**Creditors**) of the Company on or before Friday, 15 November 2024. Creditors should note that the proposed dividend relates to a distribution of the Initial Contribution made by the Deed Proponents in accordance with the terms of the Deed of Company Arrangement (**DOCA**) entered into on 24 May 2024, sufficient to pay Creditors an amount totalling 15 cents in the dollar on their admitted claims.

Enclosed for your attention is a Notice of Intention to Declare a Dividend (Form 547) (**Appendix A**). Failure to formally prove your debt or claim by **Thursday, 17 October 2024** will result in you being excluded from the benefit of the dividend of 15 cents in the dollar on admitted claims to be declared on or before 15 November 2024.

**Submitting Your Claim and Verifying Your Banking Details**

Enclosed as **Appendix B** is a Formal Proof of Debt or Claim Form (Form 535). Please complete this form and return it to this office, along with sufficient documentation to support your claim, by email to [hope.hourigan@au.pwc.com](mailto:hope.hourigan@au.pwc.com) or via mail to the address below by no later than **Thursday, 17 October 2024**.

Please note that if you have previously submitted a Formal Proof of Debt or Claim Form in the external administration (for voting purposes or otherwise), you are not required to re-submit your claim unless the amount claimed has changed.

Enclosed as **Appendix C** is a Vendor Creation Form. You are required to complete this form to confirm your banking details, as the Deed Administrators will make payment of the dividend to your nominated bank account (if your claim is admitted to proof). You are also required to provide supporting documents to verify your banking details. Examples of acceptable supporting documents are detailed in the Vendor Creation Form.

Please also return this form and required supporting documents to this office via email to [hope.hourigan@au.pwc.com](mailto:hope.hourigan@au.pwc.com) or via mail to the address below by no later than **Thursday, 17 October 2024**.

PricewaterhouseCoopers, ABN 52 780 433 757  
2 Riverside Quay, SOUTHBANK VIC 3006, GPO Box 1331, MELBOURNE VIC 3001  
T: +61 3 8603 1000, F: +61 3 8603 1999, [www.pwc.com.au](http://www.pwc.com.au)

Liability limited by a scheme approved under Professional Standards Legislation.



**Further Distributions under the DOCA**

Creditors should note that any further distributions under the DOCA are subject to the following:

1. Successful recoveries being made from the proposed proceedings which are sufficient to allow for a distribution to creditors after costs of the proposed proceedings are satisfied; or
2. The Conditions Precedent included in the DOCA being waived by the Deed Proponents.

Should you have any queries in relation to the contents of this letter, please contact Ms Hope Hourigan of this office on the details provided below.

Yours faithfully,

A handwritten signature in black ink, appearing to read "S Longley", written over a horizontal line.

**Stephen Longley & Michael Fung**  
Joint & Several Deed Administrators

Enc.

Contact name: Hope Hourigan  
Email: [hope.hourigan@au.pwc.com](mailto:hope.hourigan@au.pwc.com)

# Appendix A

***Corporations Act 2001***

**NOTICE TO CREDITOR OR PERSON CLAIMING TO BE A CREDITOR OF INTENTION TO  
DECLARE A DIVIDEND**

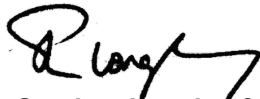
**Melbourne Rebels Rugby Union Pty Ltd  
(Subject to Deed of Company Arrangement) (the Company)  
ACN 140 597 066**

A dividend to non-priority unsecured creditors is to be declared on or before **Friday, 15 November 2024** for the Company.

You are required formally to prove your debt or claim on or before **Thursday, 17 October 2024**. If you do not, you will be excluded from the benefit of the dividend.

A Formal Proof of Debt or Claim Form (Form 535) is enclosed.

Dated this 26th day of September 2024



**Stephen Longley & Michael Fung**  
Joint & Several Deed Administrators

# Appendix B

FORM 535

FORMAL PROOF OF DEBT OR CLAIM

To the Deed Administrators of Melbourne Rebels Rugby Union Pty Ltd  
(Subject to Deed of Company Arrangement) (the Company)  
ACN 140 597 066

1. This is to state that the company was, on 29 January 2024 and still is, justly and truly indebted to:

.....('Creditor')  
(name of creditor)

.....  
of (full address)

for \$.....(amount inclusive of GST)

Particulars of the debt are:

<b>Date</b> (when the debt arose)	<b>Consideration</b> (how debt arose and attach supporting documentation)	<b>Assigned debt</b> (was this debt assigned to you?)	<b>Amount \$</b> (if an assigned debt, the consideration paid)

I have attached the following documents to substantiate my claim (*tick as many as appropriate*):

- ☐ Invoices      ☐ Judgement from Court      ☐ Letters of demand      ☐ Orders from Company  
☐ Monthly statements      ☐ Statutory demand      ☐ Credit application      ☐ Guarantee from Company  
☐ Assignment of debt      ☐ Other – please specify.....

2. To my knowledge or belief the Creditor has not, nor has any person by the Creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following:

*(Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form)*

<b>Date</b>	<b>Drawer</b>	<b>Acceptor</b>	<b>Amount A\$</b>	<b>Due Date</b>

3. Select one of the following options:

- ☐ I am **not** a related creditor of the Company  
☐ I am a related creditor of the Company (eg director, relative of director, related company)

4. Signatory (*select one of the following options*)

- ☐ I am the Creditor personally.  
☐ I am employed by the Creditor and authorised in writing by the Creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.  
☐ I am the Creditor's agent authorised to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

Signature: .....

Date: .....

Name: .....

Phone number: .....

Address: .....

Email: .....

# Appendix C

# Vendor Creation Form

<b>External administration</b>			
<b>ABN/ACN</b>			
<b>VENDOR TO COMPLETE</b>			
<ul style="list-style-type: none"> <li>Please complete and return this form to PricewaterhouseCoopers with supporting documents (where specified)</li> <li>A vendor payment cannot be made unless all fields are complete</li> </ul>			
Vendor business/ company name		Nature of trading activity of vendor (eg transport)	
<b>PHYSICAL ADDRESS</b>		<b>POSTAL ADDRESS</b> (Leave blank if same as physical address)	
Street name and no.		Street name and no. or PO Box	
Town/Suburb		Town/Suburb	
Postcode		Postcode	
State/Country		State/Country	
<b>CONTACTS</b>			
Company phone no.		Company website	
Contact name for initial confirmation of vendor account details and general correspondence		Email for initial confirmation and general correspondence	
<i>Contacts for purchase orders and general procurement</i>			
Primary contact name (1)		Alternative contact name (2)	
Mobile no. (1)		Mobile no. (2)	
Email (1)		Email (2)	
<b>COMPANY INFORMATION</b>			
Vendor ABN		GST registered	<b>Yes</b> <b>No</b>
<b>BANK DETAILS</b>			
Account name		BSB	
Bank a/c number		Bank name	
Branch address			
<b>EVIDENCE</b>	<p><b>Please provide documentary evidence to substantiate the:</b></p> <ol style="list-style-type: none"> <li><b>Bank account details</b> (may be one of the following): copy of your pre-printed bank deposit slip copy of the top portion of your bank statement letter from your bank confirming the details</li> <li><b>Company/business physical address</b> Letterhead or included on the documents proving bank account details outlined in 1 above) Bank account name and business name must be identical — otherwise company/business name registration required</li> </ol>		
<b>Vendor representation:</b>	<b>I confirm on behalf of the vendor that the information provided in this form (including supporting documents) is correct.</b>		
<b>Name of person making representation:</b>		<b>Position/title</b>	
<b>Signature:</b> (electronic signature is acceptable)		<b>Date:</b>	

**Please remember to attach your supporting documents**



FOR OFFICE USE ONLY			
PwC staff who verified this form and bank account evidence		Date:	
PwC Manager/Director authorising this form		Date:	
Complete the next section where vendor's bank account details have been verified by telephone			
AST staff who verified the bank account details		Date:	
<p>*Please note, where telephone verification of the vendor's bank account is required:</p> <ul style="list-style-type: none"><li>• AST to contact vendor by telephone and prepare a detailed file note.</li><li>• File note of the conversation with the vendor's representative must be attached to this form.</li></ul>			