LINK INSOLVENCY SERVICES - APPOINTMENT OF PROXY - CLOSES 25/01/2013

PPBAdvisory	All communications to: Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Telephone: 1300 868 464 (02) 8280 7794 Facsimile: (02) 9287 0303 Client Code: PPBH		
STEP 1 CREDITOR DETAILS	Email: hastie@linkmarketservices.com.au Website: www.linkmarketservices.com.au		
Full Name of Company or Individual	ADMINISTRATION		
	Contact Telephone Number		
Registered Address	Email Address		
	OINTMENT OF PROXY (REGULATION 5.6.29)		
Please tick <u>one</u> box ONLY. If you are a creditor of more than one Indebted Company, you must pr	ovide a Proxy Form for each Company.		
STEP 2 INDEBTED COMPANY (PLEASE TICK ONE	BOX FOR THE COMPANY YOU ARE A CREDITOR OF)		
MEETING 1 - VIC 30 JAN. 2013 - 9:30AM 7. QAL REFRIGERATION ACN 009 365 137 1. COOKE & CARRICK PTY LIMITED ACN 009 365 137 2. D & E AIR CONDITIONING PTY LIMITED ACN 050 411 179 PTY ACN 112 124 919 ACN 050 411 179 (FOR 3. ACN 118 354 331 PTY LTD ACN 050 411 179 (FOR ACN 118 354 331 (FORMERLY GORDON FIRE & SECURITY PTY 9. TECHNI DOORS PTY LIMITED ACN 002 757 735 8. MORFOLK MAINTENANCE HOLDINGS PTY LIMITED ACN 152 251 093 1. INDEPENDENT COMMISSION AGENTS AUST D & E E MECHANICAL ST PTY LIMITED ACN 152 251 093 I. D & E CHECHANICAL ST 2. NORFOLK MAINTENANCE HOLDINGS PTY LIMITED ACN 123 207 312 3. NORFOLK MAINTENANCE HOLDINGS PTY LIMITED ACN 128 370 570 7. WATTERS ELECTRICAL (AUST) PTY I.IMITED ACN 128 370 570 MEETING 2 - WA 30 JAN. 2013 - 10:00AM ACN 106 000 980 3. AUSTRAL INTERNATIONAL PTY LIMITED ACN 063 854 759 4. AUSTRAL REFRIGERATION HOLDINGS PTY HASTIE GROUP ADMIN 1. AUSTRAL REFRIGERATION PTY LIMITED ACN 036 856 3. AUSTRAL REFRIGERATION PTY LIMITED ACN 036 856 3. AUSTRAL REFRIGERATION PTY LIMITED ACN 036 856 PTY LIMITED 4. HASTIE HOLDINGS PTY LIMITED ACN	ACN 121 276 079 LTD MERLY SPECTRUM LMITED IMITED JAN. 2013 - 1:00PM SERVICES PTY 459 TY LIMITED COUP PTY LIMITED ACN 008 700 178 PTY LIMITED COUP PTY LIMITED PTY LIMITED OUP PTY LIMITED MEETING 6 - ACT 31 JAN. 2013 - 4:00PM 1. BORDER STAINLESS STEEL PTY LIMITED MEETING 6 - ACT 31 JAN. 2013 - 9:30AM 1. BORDER STAINLESS STEEL PTY LIMITED ACN 130 035 399 2. HASTIE AIR CONDITIONING (ACT) PTY LIMITED ACN 129 953 733 (FORMERLY BEAVIS & BARTELS PTY LIMITED ACN 129 953 733 (FORMERLY BEAVIS & BARTELS PTY LIMITED ACN 129 953 733 (FORMERLY BEAVIS & BARTELS PTY LIMITED ACN 084 470 913 3. GTS PLUMBING (QLD) PTY LIMITED ACN 130 035 406 4. HASTIE AIR CONDITIONING PTY LIMITED ACN 122 613 647		
	A PROXY		
the Chairman of the Meeting (mark box) OR if you are NOT appointing the Chairman of the Meeting as your proxy, please write the name of the person or body corporate (excluding the registered creditor) you are appointing as your proxy or failing the person/body corporate named, or if no person/body corporate is named, the Chairman of the Meeting, as my/our proxy and to vote for me/us on my/our behalf at the Meeting of Creditors of the Company to be held at the relevant time and date above at the venues specified in the creditors report and any adjournment or postponement of that meeting or any subsequent meetings of Creditors until this proxy is withdrawn by written notice to the Chairman.			
	TEE OF INSPECTION MEMBER		
Should you wish to nominate a person to form part of the Committee Proxy named as above, excluding if Proxy is Chairman (mark box)	e of Inspection, please complete the following: Name of person authorised (including contact details)		
STEP 5 SIGNATURE OF CREDITORS	- THIS MUST BE COMPLETED		
Creditor 1 (Individual)/Agent 1 Creditor 2 (Individual)/A	Agent 2 Creditor 3 (Individual)/Agent 3		
	ttorney, the power of attorney must have been previously noted by the mpany, the form must be executed in accordance with the company's		

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HOW TO COMPLETE THIS PROXY FORM

Appointment of a Proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box in Step 1. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person in Step 1. If you leave this section blank, or your named proxy does not attend the meeting, the Chairman of the Meeting will be your proxy. A proxy need not be a creditor of the company. A proxy may be an individual or a body corporate.

Appointment of a Second Proxy

You are entitled to appoint up to two persons as proxies to attend the meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the company's security registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- (a) on each of the first Proxy Form and the second Proxy Form state the number of entitlements applicable to that form. If the appointments do not specify number of entitlements that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded.
- (b) return both forms together.

Signing Instructions

You must sign this form as follows in the spaces provided:

Individual: where the holding is in one name, the holder must sign.

Joint Holding: where the holding is in more than one name, either creditor may sign.

Power of Attorney: to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

Notes

- 1. If the creditor is a sole trader, sign in accordance with the following example: "A.B., proprietor".
- 2. If the creditor is a partnership, sign in accordance with the following example: "A.B., a partner of the said firm".
- **3.** If the creditor is a company, then the form of proxy must be under its Common Seal or under the hand of some officer duly authorised in that capacity, and the fact that the officer is so authorised must be stated in accordance with the following example: "for the company, A.B." (duly authorised under the Seal of the Company).

IMPORTANT NOTICE

Lodgement of a Proxy Form

To allow the Administrators sufficient time to process Creditor Proxy and Proof of Debt Forms, please ensure this Proxy Form (and any Power of Attorney under which it is signed) is received by **5:00pm (AEST) on Friday, 25 January 2013.**

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PPB Advisory (Administration) C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia

by email:

scan and email to hastie@linkmarketservices.com.au

by fax:

+61 2 9287 0303

by hand:

delivering it to Link Market Services Limited, 1A Homebush Bay Drive, Rhodes NSW 2138.