#### **Corporations Act 2001**

Section 449E

## QAL Refrigeration (WA) Pty Limited ACN 009 365 137 (Receivers and Managers Appointed) (Administrators Appointed)

#### **Remuneration Report**

The Administrators' remuneration report, prepared pursuant to Section 449E of the Corporations Act 2001, takes the following format:

- 1. Tasks undertaken by the Administrators and remuneration claimed for the period 28 May 2012 to 31 December 2012
- Administrators' anticipated tasks and estimated remuneration for the period 1 January 2013 to the date of the second meeting of creditors
- 3. Should the Company be placed into liquidation, the Liquidators' anticipated tasks and estimated remuneration for the period from the date of the second meeting of creditors to the finalisation of the liquidation
- 4. Summary of the Administrators' disbursements for the period 28 May 2012 to 31 December 2012
- 5. Summary of the Administrators' receipts and payments for the period 28 May 2012 to 31 December 2012

1. Summary of work undertaken by Ian Carson, David McEvoy, Craig Crosbie, their partners and staff during the Voluntary Administration process for the period 28 May 2012 to 31 December 2012

Task Area	General Description	Includes		
Administration	Correspondence	- Prepared letters to various government departments advising of the		
	·	appointment of Administrators		
15.46 hrs		- Prepared notifications to Directors, including request for completion of		
\$4,982.97		Report as to Affairs and questionnaire		
	Document maintenance / file	- Attended to filing		
	review / checklist	- Updating checklists for statutory duties		
	Bank account administration	- Corresponded with financial institutions to establish new accounts and		
		freeze pre-appointment accounts		
		- Requested bank statements		
		- Prepared bank account reconciliations		
		- Corresponded with bank regarding specific transfers		
	ASIC Form 505, 524 and	- Prepared and lodged ASIC forms		
	other forms	- Corresponded with ASIC regarding statutory lodgements		
	ATO & other statutory	- Notified the Australian Taxation Office and State Revenue Office of the		
	reporting	appointment of Administrators		
		- Prepared and lodged business activity statements with the ATO		
		- Considered ongoing financial and statutory reporting requirements		
	Processing receipts and	- Prepared and authorised receipt and payment vouchers		
	payments	- Entered receipts and payments into accounting system		
	Planning / Review	- Various internal planning meetings		
		- Attended to various media enquiries		
		- Discussed the status/strategy of the administration		
Assets	Leasing	- Conducted searches of the Personal Property Securities Register		
0 50 has		('PPSR') and identified parties holding security interests over assets in the		
3.59 hrs		Company's possession		
\$1,566.98				
Creditors	Creditor enquiries	- Liaised with Link Market Services to establish telephone hotline and		
		dedicated email address for creditor enquiries		
9.80 hrs		- Prepared 'Questions and Answers' document for distribution to Link		
\$2,906.68		Market Services client team		
		- Prepared regular updates to creditors as seen on the PPB Advisory		
		website		
		- Received and followed up creditor enquiries via telephone, facsimile and		
		email		
	Creditor reports	- Corresponded with legal advisors to prepare multiple applications to Court		
		in relation to the notice and distribution of the first report to creditors and		
		the distribution of the s439A report to creditors		
		- Applied to Court to obtain directions in relation to the notice and		
		distribution of the first report to creditors		
		- Prepared initial report to creditors advising of the appointment of		
		Administrators and convening the first meeting of creditors		
		- Prepared application to Court to obtain directions in relation to the		
		distribution of the s439A report to creditors		
	l .	- Planned, Prepared and reviewed s439A report to creditors		

Task Area	General Description	Includes
	Meeting of Creditors	<ul> <li>Corresponded with legal advisors to prepare multiple applications to Court in relation to the extension of the convening periods for the first and second meetings of creditors</li> <li>Applied to Court and obtained extension of the convening period for the first meeting of creditors</li> <li>Prepared meeting notices and advertisements</li> <li>Organised meeting venues and teleconferencing facilities</li> <li>Liaised with Link Market Services to establish interactive proof of debt and proxy forms and facilitate the signing in of creditors at the first meeting of creditors</li> <li>Responded to enquiries in relation to the first meeting of creditors</li> <li>Prepared meeting file, including agenda, certificate of postage, reports to creditors, advertisement of meeting and draft minutes of meeting</li> <li>Prepared presentation for first meeting of creditors</li> <li>Attended and chaired first meeting of creditors</li> <li>Responded to creditor enquiries immediately following the first meeting of creditors</li> <li>Prepared and lodged minutes of meetings with the ASIC</li> <li>Applied to Court and obtained extension of the convening period for the second meeting of creditors</li> <li>Prepared for second meeting of creditors, including arranging for meeting venues, various discussions with Link Market Services regarding running of second meeting of creditors</li> <li>Prepared meeting notices and advertisements for second meeting of</li> </ul>
	Banking Syndicate reporting	creditors  - Prepared, reviewed and distributed reports to the Banking Syndicate and their representatives  - Attended to various discussions and meetings with the Banking Syndicate and their representatives  - Responded to enquiries from the Banking Syndicate and their representatives via telephone, facsimile and email
Investigation 1.66 hrs \$701.97	Conducting investigation	- Prepared investigation strategy - Reviewed and prepared details of company nature and history - Conducted and summarised statutory searches - Prepared a summary of security interests registered against the company - Prepared comparative financial statements and review of financial performance and status - Conducted insolvent trading review - Investigated reasons for the Company's failure - Prepared investigations file
Trade On / Wind Down 1.81 hrs \$877.84	Accounting for Indemnity Agreement	- Prepared and assessed estimated outcome statement - Internal reporting of financial position under the terms of the Indemnity

QAL Refrigeration (WA) Pty Limited ACN 009 365 137

(Receivers and Managers Appointed) (Administrators Appointed)

Professional fees for work undertaken by Ian Carson, David McEvoy, Craig Crosbie, their partners and staff during the Voluntary Administration process for the period 28 May 2012 to 31 December 2012.

Decition	Hourly	тс	OTAL	Admin	istration	As	sets	Cre	ditors	Divi	dend	Emplo	yees	Investi	gation	Trad	de On
Position	Rate	Hours	\$	Hours	\$	Hours	\$	Hours	\$	Hours	\$	Hours	\$	Hours	\$	Hours	\$
<u>Appointees</u>																	
Craig Crosbie	675	0.88	594.53	0.05	35.92	0.32	217.34	0.36	244.42	-	-	-	-	0.02	12.08	0.13	84.77
Ian Carson	675	0.04	24.33	0.04	24.33	-	-	-	-	-	-	-	-	-	-	-	-
David McEvoy	675	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Staff																	
Partner	675	0.21	144.33	0.07	47.03	0.01	9.73	0.07	44.60	-	-	-	-	0.06	39.41	0.01	3.57
Director / Principal	585	1.39	811.63	0.45	260.60	0.11	61.91	0.06	34.64	-	-	-	-	0.32	186.95	0.46	267.52
Senior Manager	510	1.95	995.17	1.14	580.15	0.02	12.13	0.47	237.30	-	-	-	-	0.01	2.63	0.32	162.96
Manager	465	3.78	1,758.38	1.43	666.86	1.91	887.33	0.25	116.35	-	-	-	-	0.03	12.48	0.16	75.35
Supervisor	445	1.07	478.37	0.37	164.56	0.13	58.05	0.10	43.59	-	-	-	-	0.06	27.05	0.42	185.11
Senior Analyst 1	395	5.20	2,052.91	3.70	1,463.04	0.00	0.24	0.60	238.92	-	-	-	-	0.89	350.14	0.00	0.57
Senior Analyst 2	380	2.88	1,094.20	0.61	231.22	0.53	201.87	1.61	610.38	-	-	-	-	0.01	4.29	0.12	46.44
Analyst 1	310	1.03	318.40	0.92	284.06	0.01	1.79	0.01	1.68	-	-	-	-	-	-	0.10	30.87
Analyst 2	250	1.31	326.77	0.06	15.14	0.03	7.64	0.94	235.79	-	-	-	-	0.26	65.05	0.01	3.15
Graduate	210	7.70	1,616.88	2.22	466.71	0.52	108.96	4.88	1,024.47	-	-	-	-	-	-	0.08	16.74
Undergraduate	190	0.51	97.12	0.51	96.32	-	-	-	-	-	-	-	-	0.00	0.80	-	-
Senior Bookkeeper	190	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bookkeeper	180	2.40	456.00	2.40	456.00	-	-	-	-	-	-	-	-	-	-	-	-
Executive Assistant	160	0.76	122.29	0.29	46.38	-	-	0.47	74.54	-	-	-	-	0.00	0.58	0.00	0.79
Administration	120	1.21	145.15	1.21	144.65	-	-	-	-	-	-	-	-	0.00	0.50	-	-
Total		32.32	11,036.44	15.46	4,982.97	3.59	1,566.98	9.80	2,906.68	-	-	-	-	1.66	701.97	1.81	877.84

 GST
 1,103.64

 Total (incl GST)
 \$ 12,140.09

 Average Hourly Rate
 341.46

# 2. Summary of anticipated work to be undertaken by Ian Carson, David McEvoy, Craig Crosbie, their partners and staff during the Voluntary Administration process for the period 1 January 2013 to the date of the second meeting of creditors

Task Area	General Description	Includes
Administration	Document maintenance / file	- Attending to filing
	review / checklist	- Updating checklists for statutory duties
4.20 hrs \$1,680.00	Insurance	- Corresponding with Willis regarding ongoing insurance requirements
	Bank account administration	- Requesting bank statements
		- Preparing bank account reconciliations
		- Corresponding with bank regarding specific transfers
	ATO & other statutory reporting	- Attended to filing - Updating of statutory duties
	Processing receipts and	Prepared and authorised receipt and payment vouchers
	payments	- Entered receipts and payments into accounting system
	Planning / Review	- Various internal planning meetings
	, .ag /a	- Attending to media enquiries
		- Discussing the status/strategy of the administration
Creditors	Creditor enquiries	- Liaising with Link Market Services regarding creditor enquiries received
0.04		through the telephone hotline and dedicated creditor email address relating
14.00 hrs		to the second meeting of creditors
\$5,600.00		- Preparing and updating 'Questions and Answers' document for
*-,		distribution to Link Market Services client team
		- Providing regular updates to creditors to be published on the PPB
		Advisory website
		- Receiving and following up creditor enquiries via telephone, facsimile and
		email
		- Assisting creditors via telephone to complete proof of debt and proxy
		forms for the second meeting of creditors
	Dealing with proofs of debt	- Receipting and filing proof of debt forms relating to the second meeting of
		creditors
	Creditor reports	- Finalising the s439A report to creditors
	Meeting of Creditors	- Internal planning meetings in preparation for the second meeting of creditors
		- Responding to enquiries in relation to the second meeting of creditors
		- Preparing meeting file, including agenda, certificate of postage, reports to
		creditors, advertisement of meeting and draft minutes of meeting
		- Preparing presentation for the second meeting of creditors
		- Attending and chairing the second meeting of creditors
	Banking Syndicate reporting	- Preparing reports to the Banking Syndicate and their representatives
		- Attending to enquiries from the Banking Syndicate and their
		representatives
Investigation	Conducting investigation	- Preparing reports to the Banking Syndicate and their representatives
		- Attending to enquiries from the Banking Syndicate and their
0.60 hrs		representatives
\$240.00		
Trade On /	Accounting for Indemnity	- Updating estimated outcome statement
Wind Down	Agreement	- Internal reporting of financial position under the terms of the Indemnity
-		,
1.20 hrs		
\$480.00		

3. Summary of anticipated work to be undertaken by lan Carson, David McEvoy, Craig Crosbie, their partners and staff during the Liquidation process for the period from the date of the second meeting of creditors to the completion of the liquidation

Task Area	General Description	Includes				
Administration	Document maintenance / file	- Attending to filing				
	review / checklist	- Updating checklists for statutory duties				
50.00 hrs	Insurance	- Corresponding with Willis regarding insurance policies				
\$20,000.00		- Arranging the finalisation of insurance policies				
	Bank account administration	- Preparing correspondence to close bank accounts				
		- Requesting bank statements				
		- Preparing bank account reconciliations				
		- Correspondence with bank regarding specific transfers				
	ASIC Form 524 and other	- Attended to filing				
	forms	- Updating of statutory duties				
	ATO & other statutory reporting	- Lodging business activity statements with the ATO				
		- Considering ongoing financial and statutory reporting requirements				
	ASIC Form 505, 524 and other	- Prepared and lodged ASIC forms				
	forms	- Corresponded with ASIC regarding statutory lodgements				
	Planning / review	- Various internal planning meetings				
		- Attending to media enquiries				
	Processing receipts and	- Prepared and authorised receipt and payment vouchers				
	payments	- Entered receipts and payments into accounting system				
	Books and records / storage	- Dealing with records in storage				
	200 No alla robordo / otorago	- Sending job files to storage				
Creditors	Creditor enquiries	- Preparing regular updates to creditors to be published on the PPB				
0.00	and and an analysis of the second analysis of the second and an analysis of the second and an analysis of the second analysis of the second and an analysis	Advisory website				
50.00 hrs		- Receiving and following up creditor enquiries via telephone, facsimile and				
\$20,000.00		email				
φ20,000.00		- Reviewing and preparing correspondence to creditors and their				
		representatives via facsimile, email and post				
	Creditor reports	- Preparing general reports to creditors				
	Croation reports	- Preparing reports to the members of the Committee of Inspection (CoI),				
		should one be appointed				
	Dealing with informal proofs of	- Receipting and filing proofs of debt when not related to a dividend				
	debt	Thosophing and ming proofs of dost when het related to a dividend				
	Banking Syndicate reporting	- Preparing reports to the Banking Syndicate and their representatives				
		- Responding to enquiries from the Banking Syndicate and their				
		representatives				
		- Attending meetings with the Banking Syndicate and their representatives				
	Meetings of creditors	- Preparing notices relating to general meetings of creditors				
	9-1-1	- Responding to creditor enquiries related to general meetings of creditors				
		- Preparing meeting file, including agenda, attendance register, list of				
		creditors, reports to creditors and draft minutes of meeting				
		- Attending and chairing creditors meetings				
		- If a Col is appointed:				
		o Preparing notices relating to meetings of the Col				
		o Preparing meeting file, including agenda,				
		attendance register, list of Col members,				
		reports to the Col and draft minutes of meeting				
		o Attending and chairing Col meetings				
		- Preparing and lodging minutes of meetings with the Australian Securities				
		and Investments Commission (ASIC)				
Investigation	Conducting investigation	- Investigations regarding insolvent trading and voidable transactions				
	3 3	- Reviewing financial statements and trading history				
18.75 hrs		- Obtaining and reviewing Company's books and records				
\$7,500.00	ASIC reporting	- Lodgement of s533 investigation report with the Australian Securities and				
Ţ., <del></del>		Investments Commission (ASIC)				
		- Preparing and lodging supplementary s533 report with the ASIC (if				
		required)				
		- Liaising with the ASIC				
	1	Latering war the Acre				

Task Area	General Description	Includes
Trade On /	Accounting for Indemnity	- Updating and finalising estimated outcome statement
Wind Down	Agreement	- Internal reporting of financial position under the terms of the Indemnity
6.25 hrs \$2,500.00		

### 4. Summary of the Administrators' disbursements for the period 28 May 2012 to 31 December 2012

Disbursements incurred by the Administrators during the Voluntary Administration process for the period 28 May 2012 to 31 December 2012.

Disbursement Category	\$
A B1 B2	- 230.17 108.89
Total	339.06
GST	33.91
Total (incl GST)	\$ 372.97

### 5. Summary of the Administrators' receipts and payments for the period 28 May 2012 to 31 December 2012

Administrators' receipts and payments during the Voluntary Administration process for the period 28 May 2012 to 31 December 2012.

	\$
RECEIPTS	
Advance from Banking Syndicate	16,000.00
GST Received	313.00
Interest Income	5.50
PAYMENTS	
Administrators' Costs	(285.96)
Advertising	(585.25)
Bank Charges	(2.80)
Legal Fees	(2,218.39)
Third Party Service Providers	(2,201.05)
Venue Hire and Incidentals	(600.86)
Total Payments	(5,894.31)
Net Receipts / (Payments)	10,424.19